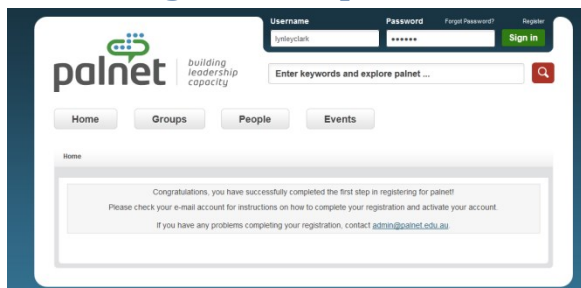


Palnet registration process



Go to Palnet. www.palnet.edu.au

A screenshot of the Palnet registration form. At the top, it says "Home" and "Thank you for registering at palnet". The main heading is "Register". Below this, it says "This is the final step in the registration process. Please complete the form below to choose your username and password." The form includes fields for "New username" (with "lead21c" entered), "New Password", and "Confirm password". Below these is a "Groups" section with the question "Which of the following groups would you like to join? Select as many as you like. Once you have logged in you can also join groups from the Groups page." There are two columns of checkboxes. The first column includes "New Users Group" (checked), "Asian and Pacific", "Special Education", "LEAD|21C" (checked and highlighted in yellow), "School activities and materials", and "Learner's Support". The second column includes "Newcomer", "Learning 211", "Learning and Formative Assessment", "Using & Reporting Data", "Standards", and "TEACHING". A "Sign in" button is at the bottom right.

The registration link is in the top right corner of the site.

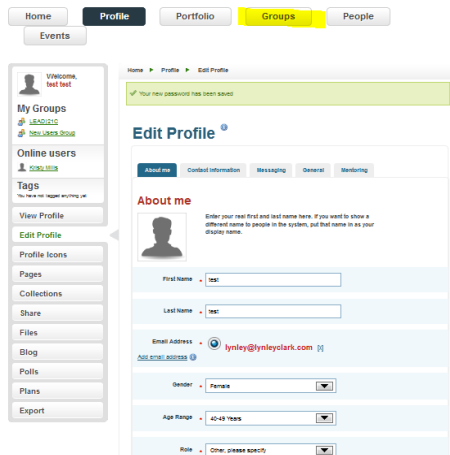
After completing the form you will see a message on screen. Follow these instructions and check your email for a confirmation link.

(If you have any problems completing your registration, please contact palnet@pai.edu.au.)

Selecting your email link will open the final step in the registration process. (See screenshot.)

In the **Groups** selection list, select **LEAD|21C**.

Select **Sign in**.



On signing in, you arrive at your Edit Profile page, allowing you to enter further information under the Edit Profile tabs. (Screenshot follows.)

In your profile area, the link to the New Users Group and **LEAD|21C** displays under **My Groups** in the Welcome box at the top left.

Alternatively, you can select the **Groups** tab in the top navigation to find your groups listed there.